A Letter to the Editor Worksheet

Write the phrases from the box into the most appropriate section below.

Although I disagree, I can appreciate	The article seems to be implying that
I am writing in reference to your	The article totally overlooks the fact that
I entirely share the views expressed	The current situation described in the article
I have read with great interest your	There are several points I wish to address
I wholeheartedly agree	This surely cannot be the case for something
I would beg to differ on this	What most strikes me about this article

REASON FOR WRITING
EVALUATE THE GENERAL SITUATION
CONSIDER THE OTHER SIDE OF THE COIN
ENDORSE THE VIEW
REFUTE THE VIEW



ANSWERS

REASON FOR WRITING

I am writing in reference to your ...

I have read with great interest your ...

There are several points I wish to address ...

EVALUATE THE GENERAL SITUATION

On the whole, the article gives a fair picture ...

The article seems to be implying that ...

The current situation described in the article ...

What most strikes me about this article ...

CONSIDER THE OTHER SIDE OF THE COIN

Although I disagree, I can appreciate ...

ENDORSE THE VIEW

I wholeheartedly agree ...

I entirely share the views expressed ...

REFUTE THE VIEW

I would beg to differ on this ...

The article totally overlooks the fact that ...

This surely cannot be the case for something ...